

Duties of the local church for Ordination process

1. Under the guidance of the Regional Minister, set the date for the Ordination Council
2. Work with the candidate (Danelle Olson) and the Regional Minister in sending invitations for ordained pastors and two (2) lay representatives from each North Central Association Church to participate in the Ordination Council.
3. Send copies of the ordination paper to each church (I will discuss with the NCA Exec to determine if electronic copies are sufficient and if we can expect the churches to duplicate copies for those who will attend).
4. Provide preparations of the church facility for the Ordination Council (Generally, the Ordination Council is held on a Saturday morning)
5. Provide refreshments for arriving delegates (coffee, rolls, juice).
6. Provide for noon meal following the Ordination Council.
7. In cooperation with the Regional Minister, Ordination Council Moderator and Clerk and the candidate, determine the date of the ordination service, which should be held at least several weeks after the Ordination Council.
8. In cooperation with the same people as in point #7, plan for the Ordination Service specifics, such as special speaker(s), time of day, fellowship meal, etc